

East Phillips Improvement Coalition

Board of Directors Application Form - Approved December 5, 2020

EPIC is interested in people with diverse backgrounds, and a variety of skills and experience. Please submit your completed qualifications form attached to this form. You will be asked to sign several documents if elected. These include: Pointers for Participation (found [here](#)), Duties and Responsibilities (page 18 found [here](#)), and Standards of Conduct (page 19-20 found [here](#)). **Please read all of these documents before applying.**

Name:.....
Home Address:.....
Home Phone:..... Work Phone:..... Cell:.....
Email:.....
Business/Occupation:.....

Please state why you are interested in serving on the board (use another sheet if necessary):

In addition to meeting the required qualifications on page 2, what skills, related experiences, and accomplishments would you contribute to the board?

What skills do you feel you would be **unable** to contribute to the board (e.g. grant writing, parliamentary procedure)?

Describe any relevant experience or accomplishments that would make you an effective board member.

Endorsements (businesses, block groups, other organizations)	Affiliations (memberships, communities)

Qualifications for EPIC Board of Directors

Basic Qualifications (Required)

Are over 18 and have attended one previous EPIC General Membership Meeting the previous year.

Geographic Qualifications (Required)

(East Phillips is the neighborhood bounded by 24th St. to the north; Lake St. to the south; Hiawatha Ave to the west; Bloomington Ave to the west)

Live in or own property in East Phillips. Or work or represent an organization or business in East Phillips Employer,

Organization or Business Name and Address:

[An official letter on letterhead signed by an appropriate official naming me as the designated voting representative is on file or will be filed before elections.]

Personal Qualifications (Optional): *They are for personal reflection only*

- Possess emotional maturity.
- Approach challenges with a positive attitude and creative energy.
- Have a mind and heart to learn from others.
- Practice integrity and affirm others who do the same.

Demonstrated Competences (Optional):

- Leadership Skills
- Communication Skills
- Inclusion Skills
- Financial Skills
- Grant Writing
- Parliamentary Procedure

Professional Qualifications (Optional):

- Willing to learn and understand NRP Responsibilities
- Will obey Robert 's Rules of Order
- Willing to sign Board Duties and Responsibilities, Board Contract, Pointers for Participation, and Standards of Conduct

Board Contract for East Phillips Improvement Coalition

Printed Name _____

Address _____

I do fully swear to uphold the mission statement and bylaws of the East Phillips Improvement Coalition.

I have read, signed and agreed to the Qualifications, Duties and Responsibilities, Standards of Conduct, and Pointers for Participation for being a Board member of the East Phillips Improvement Coalition.

I agree to either carry the motions of the board or respectfully dissent, and to assist in assigning a spokesperson to advocate for each motion.

If dissenting, I am obligated to state the board and/or general membership position in any public forum.

I will treat community members and Board members with respect and vow to take the rule of the majority and protection of the minority seriously.

I support the right of members to have notice of all meetings; to know by previous notice when there is a proposal to rescind or amend something previously adopted; and to be informed of the work of the organization including reports of board action, committee work, and officers.

I will read and discuss with Board peers the content of documents published by NRP and the Minnesota Council of Nonprofits about Board governance, roles and responsibilities as well as MN state law regarding nonprofit boards during the first three months of my term.

I am committed to the growth of the community as measured in numbers of active general members; EPIC's financial stability; the success of programs and projects; and the increase of community good-will.

I consent to taking the grievances of the community seriously and to resolving conflict quickly. I will affirm other Board members and seek to promote unity.

I will advocate relentlessly for the good of others and will choose to resign if personal interests or life's situations make it unreasonably difficult to fulfill my responsibilities and duties toward this community.

Signed _____

Date _____